

Position Title: Outdoor Living Skills Instructor

Reports to: Executive Director

General Description:

The Outdoor Living Skills Director is responsible for the designing, implementation and supervision of an outdoor living skills program which complements GCCRC's philosophies, goals and programs. This role includes camp craft including fire building and safety, outdoor cooking, shelter building and environmental education. This role also includes canoe instruction and the planning and preparation of overnight trips.

Responsible to:

1. Design appropriate camp crafts lessons for camp sessions considering age and developmental stages of campers.
2. Attend and participate in all pre-camp training sessions, including staff orientation weekend early May.
3. Include sessions which teach campers and staff about fire safety. Understand the additional risks and how to respond in the case of an emergency.
4. Order supplies needed for the summer with the Executive Director's approval and within budget limits.
5. Discuss overall programming, sessions and on-site activities and tripping with the Executive Director.
6. Coordinate trip menus with Kitchen Manager at least one week in advance after menu approval with Executive Director.
7. Ensure the safe storage of supplies and equipment throughout and at the end of the season.
8. Provide the Director with a written final report and equipment inventory. The final report should contain details about the program area and provide suggestions for the future.
9. Participate fully as a program staff member and by work and deed encourage a faithful Christian witness.
10. Within reasonable limits, perform other duties as assigned by the Executive Director

QUALIFICATIONS:

1. A minimum of two years' experience as a camp staff member. One year of camp counselling experience is preferable.
2. Strong canoe and canoe tripping experience, ORCKA certification preferred.
3. Standard First Aid with CPR, wilderness first aid preferable.
4. NLS certification is preferred.

5. Knowledge and experience of the natural world as well as concern for natural environment.
6. Demonstrates a strong Christian faith and a willingness to serve.
7. A passion for sharing a love of God's creation with campers.
8. A willingness to work in a team environment.
9. Possess a valid Police Clearance Check with Vulnerable Sector

Screen Procedure: In accordance with the *Leading with Care* policy of The Presbyterian Church in Canada, screening of adults involved in ministry with children and youth includes completing a teacher/ leader form, and, in the case of prospective teachers/ leaders, an interview by two people, a reference check, and a Police Records Check for high risk ministries.