



37, Chemin des Loisirs,
Gracefield, Québec J0X 1W0
www.gracefieldcamp.ca
A ministry of The Presbyterian Church in Canada

Staff Application Form 2020

Name of Applicant \_\_\_\_\_

Birthday(yy/mm/dd) \_\_\_\_\_

Permanent Address \_\_\_\_\_

Phone number \_\_\_\_\_ (Optional for those over 18)

\_\_\_\_\_ Postal Code \_\_\_\_\_

Cell phone \_\_\_\_\_

Email address: \_\_\_\_\_

Present Mailing Address (if different from above) \_\_\_\_\_

Valid until \_\_\_\_\_

\_\_\_\_\_

Phone Number \_\_\_\_\_

\_\_\_\_\_ Postal Code \_\_\_\_\_

Cell phone \_\_\_\_\_

Job preferences

Please indicate in preference order the positions you might be qualified for and interested in:

(See website: www.gracefieldcamp.ca for summary of positions available)

- 1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Employment dates

Please indicate for which dates you are available for spring/summer/fall employment:

Start date: \_\_\_\_\_ End date: \_\_\_\_\_

Are there particular days you know you cannot be present, e.g. grad? \_\_\_\_\_

Staff Training

Please indicate for which staff training sessions you are available by checking the boxes below:

- [ ] Staff orientation weekend Fri. May 15th - Mon. May 18th 2020 Required for all staff
[ ] Specialized training Sun. June 21st - Fri. June 26th 2020 (First aid/CPR, ORCKA, archery, etc)
[ ] Pre-camp training week Fri. June 28th - Sat. July 4th 2020 Required for most staff

“The mission of Gracefield Christian Camp & Retreat Centre is to invite all people to experience the loving presence of the living God in Creation, in Christ, and in Christian community.”

Do you understand Gracefield Camp's Mission and if hired, are you prepared to work with other staff towards achieving it? [ ] YES [ ] NO

**Education** Are you presently attending school?  YES  NO

Name & Address of School \_\_\_\_\_

Course of Study \_\_\_\_\_ Year in Program \_\_\_\_\_ When do you expect to graduate? \_\_\_\_\_

Post-secondary education and vocational training programs, if any.

Name & Address of School \_\_\_\_\_

Course of Study \_\_\_\_\_ Year(s) attended \_\_\_\_\_ Graduation date, if applicable \_\_\_\_\_

Name & Address of School \_\_\_\_\_

Course of Study \_\_\_\_\_ Year(s) attended \_\_\_\_\_ Graduation date, if applicable \_\_\_\_\_

**Work Experience** Are you presently employed?  YES  NO

Please list, in order with current or most recent job first, ALL previous work experience, with dates employed, name of supervisor and their current phone number. You may attach a resume if you have one.

Employer	Location	Dates employed	Work you performed	Supervisor	Current phone #

**Camp Activities**

Please check  once those activities for which you can *assist*. Check  twice those you are qualified to *lead*. If you hold *current certification* or *license* for an activity, please list it in the next section.

- |  |  |  |   |
|--|--|--|---|
| <input type="checkbox"/> <input type="checkbox"/> Animal tracking                    | <input type="checkbox"/> <input type="checkbox"/> Cooperative games            | <input type="checkbox"/> <input type="checkbox"/> Housekeeping                 | repair/maint.   |
| <input type="checkbox"/> <input type="checkbox"/> Archery                            | <input type="checkbox"/> <input type="checkbox"/> Crafts                       | <input type="checkbox"/> <input type="checkbox"/> Horticulture                 | <input type="checkbox"/> <input type="checkbox"/> Soccer              |
| <input type="checkbox"/> <input type="checkbox"/> Assisting people with disabilities | <input type="checkbox"/> <input type="checkbox"/> Design drawing               | <input type="checkbox"/> <input type="checkbox"/> Hospitality                  | <input type="checkbox"/> <input type="checkbox"/> Special diets       |
| <input type="checkbox"/> <input type="checkbox"/> Astronomy                          | <input type="checkbox"/> <input type="checkbox"/> Dishwashing (Hobart machine) | <input type="checkbox"/> <input type="checkbox"/> Intergenerational activities | <input type="checkbox"/> <input type="checkbox"/> Sports, other _____ |
| <input type="checkbox"/> <input type="checkbox"/> Baking                             | <input type="checkbox"/> <input type="checkbox"/> Drama/theatre                | <input type="checkbox"/> <input type="checkbox"/> Knots/lashing                | <input type="checkbox"/> <input type="checkbox"/> Square/folk dancing |
| <input type="checkbox"/> <input type="checkbox"/> Baseball                           | <input type="checkbox"/> <input type="checkbox"/> Driving                      | <input type="checkbox"/> <input type="checkbox"/> Life-guarding                | <input type="checkbox"/> <input type="checkbox"/> Story-telling       |
| <input type="checkbox"/> <input type="checkbox"/> Backpacking                        | <input type="checkbox"/> <input type="checkbox"/> Drywalling                   | <input type="checkbox"/> <input type="checkbox"/> Low ropes course             | <input type="checkbox"/> <input type="checkbox"/> Swimming            |
| <input type="checkbox"/> <input type="checkbox"/> Bible study                        | <input type="checkbox"/> <input type="checkbox"/> Electrical repairs           | <input type="checkbox"/> <input type="checkbox"/> Meditation                   | <input type="checkbox"/> <input type="checkbox"/> Ultimate frisbee    |
| <input type="checkbox"/> <input type="checkbox"/> Bird watching                      | <input type="checkbox"/> <input type="checkbox"/> Environmental education      | <input type="checkbox"/> <input type="checkbox"/> Nursing                      | <input type="checkbox"/> <input type="checkbox"/> Vehicle maint       |
| <input type="checkbox"/> <input type="checkbox"/> Boating                            | <input type="checkbox"/> <input type="checkbox"/> Faith-related discussions    | <input type="checkbox"/> <input type="checkbox"/> Orienteering                 | <input type="checkbox"/> <input type="checkbox"/> Water games         |
| <input type="checkbox"/> <input type="checkbox"/> Bus driving                        | <input type="checkbox"/> <input type="checkbox"/> Fine arts                    | <input type="checkbox"/> <input type="checkbox"/> Out-tripping                 | <input type="checkbox"/> <input type="checkbox"/> Website design      |
| <input type="checkbox"/> <input type="checkbox"/> Business computing                 | <input type="checkbox"/> <input type="checkbox"/> Fire building                | <input type="checkbox"/> <input type="checkbox"/> Out-trip food                | <input type="checkbox"/> <input type="checkbox"/> Wetlands ecology    |
| <input type="checkbox"/> <input type="checkbox"/> Cabin devotions                    | <input type="checkbox"/> <input type="checkbox"/> First Aid/CPR                | <input type="checkbox"/> <input type="checkbox"/> Painting (bldgs)             | <input type="checkbox"/> <input type="checkbox"/> Wide Games          |
| <input type="checkbox"/> <input type="checkbox"/> Campfire cooking                   | <input type="checkbox"/> <input type="checkbox"/> Fishing                      | <input type="checkbox"/> <input type="checkbox"/> Piano playing                | <input type="checkbox"/> <input type="checkbox"/> Wilderness survival |
| <input type="checkbox"/> <input type="checkbox"/> Campfire program                   | <input type="checkbox"/> <input type="checkbox"/> Forest ecology               | <input type="checkbox"/> <input type="checkbox"/> Plumbing                     | <input type="checkbox"/> <input type="checkbox"/> Wildflower i.d.     |
| <input type="checkbox"/> <input type="checkbox"/> Canoeing                           | <input type="checkbox"/> <input type="checkbox"/> French, spoken               | <input type="checkbox"/> <input type="checkbox"/> Prayer                       | <input type="checkbox"/> <input type="checkbox"/> Worship             |
| <input type="checkbox"/> <input type="checkbox"/> Carpentry                          | <input type="checkbox"/> <input type="checkbox"/> French, written              | <input type="checkbox"/> <input type="checkbox"/> Sailing                      | <input type="checkbox"/> <input type="checkbox"/> Other _____         |
| <input type="checkbox"/> <input type="checkbox"/> Challenge by choice                | <input type="checkbox"/> <input type="checkbox"/> Grounds-keeping              | <input type="checkbox"/> <input type="checkbox"/> Scripture reading            | <input type="checkbox"/> <input type="checkbox"/> _____               |
| <input type="checkbox"/> <input type="checkbox"/> Cooking, batch                     | <input type="checkbox"/> <input type="checkbox"/> Guitar playing               | <input type="checkbox"/> <input type="checkbox"/> Sermons/skits                | <input type="checkbox"/> <input type="checkbox"/> _____               |
| <input type="checkbox"/> <input type="checkbox"/> Cooking, family                    | <input type="checkbox"/> <input type="checkbox"/> HACCP food safety            | <input type="checkbox"/> <input type="checkbox"/> Sign language                | <input type="checkbox"/> <input type="checkbox"/> _____               |
|  |  | <input type="checkbox"/> <input type="checkbox"/> Singing                      |   |
|  |  | <input type="checkbox"/> <input type="checkbox"/> Small engine                 |   |

Certifications Held re Camp Activities	Expiry Date

**Previous Camping Experience** (Continue on separate page if necessary)

Year	Camper or Staff?	Name of Camp	Location	# of Weeks	Highlights of experience

**Leadership and Community Living**

Describe your leadership and teaching experience. \_\_\_\_\_  
 \_\_\_\_\_

What courses/experiences (volunteer, travel, school, church, etc) have you had which would help prepare you for the intense living and working conditions of a residential camp? \_\_\_\_\_  
 \_\_\_\_\_

**Church membership** Name and location of congregation, if any, and brief description of your involvement.  
 \_\_\_\_\_  
 \_\_\_\_\_

Are you a Christian willing to grow in your faith?       YES       NO  
 Are you willing to share your Christian faith with campers and guests?       YES       NO

**Essay Questions**

Please consider and respond to the following questions. Answers should be approximately a paragraph in length. There are no right/wrong answers to these questions, but your responses help guide plans for staff training.

1. What do you do? Scenario: You are playing in the field with your campers and notice that a child is missing. Your co-counsellor is heading to the cabin area with two campers to use the washroom. You can still see your co-counsellor, and they are within earshot. What would you do? You may find it useful to answer this question in steps.

2. Your pitch: Show us just how much you want to work at Gracefield this summer! Be as creative as you want; the sky is the limit!

**Summer Camp Curriculum**

Our theme in 2020 is “This Is Our Prayer.” It is about the longing of the human heart. Each day we will explore issues and concerns that all people wrestle with, regardless of beliefs and background. People of faith look to their scripture and traditions of their ancestors for guidance. One tradition found in all world religions is prayer. People pray in different ways, seeking to connect with God. We will explore the theme through stories of Jesus, Esther, Jonah, Solomon, Paul and a variety of prayer practices.

For more info on our curriculum resources, and to see a sample, follow this link:

<https://insideoutcurriculum.com/collections/frontpage/products/this-is-our-prayer-longing-of-the-human-heart>

**Cover letter**

In your cover letter or email, please share your longing—for the world, for Gracefield Christian Camp and Retreat Centre (pick one). What are some ways you connect with God about this longing? Please talk about some of the ways you plan to contribute to the Gracefield community in 2020. How might you encourage campers and guests who seek to connect with God? Remember the Gracefield community extends further than children’s camps, to include other staff; tent, trailer and lodge guests; visitors, stakeholders and retreat groups.

**References**

List three adults, not relatives or boyfriends/girlfriends, who have worked closely with you and observed you at work with children and/or peers and older people. Include the context in which they know you. One should be a pastor or professional church worker. Provide complete address and phone number. Without their input, your application is not complete. Please indicate with a \* star which one is most familiar with your spiritual life.

Reference name	Context	Best time & place to contact
Address		
Phone #s: Day ( )	Evening ( )	e-mail:
Reference name	Context	Best time & place to contact
Address		
Phone #s: Day ( )	Evening ( )	e-mail:
Reference name	Context	Best time & place to contact
Address		
Phone #s: Day ( )	Evening ( )	e-mail:

**Health** Do you have any health condition (physical or emotional) which might limit your full participation in this extremely demanding ministry?  YES  NO If yes, please explain on a separate sheet of paper.

**Behaviour** Have you ever been convicted or accused of: Child abuse?  YES  NO Sexual abuse?  YES  NO A felony?  YES  NO If yes to any of these, please explain on a separate sheet of paper. If you are offered a position at Gracefield Camp, a criminal records check will be done before your employment is confirmed.

**Attestation** The information contained in this application is correct and expresses my current understandings to the best of my knowledge and abilities. I certify that I am or will be fully able to meet the requirements listed for the positions for which I have applied.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

If applicant is under age 18, a parent or guardian is required to endorse this application.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Parent/guardian name, address & phone # \_\_\_\_\_