



## **Position: Lifeguard**

### **Reports to: Managing Director (MD)**

#### **Schedule and commitment:**

June to August. This is a Full time responsibility, when campers are on site, with time off each day. In addition, staff receive one 32 hour period off each week.

#### **General description:**

The **Lifeguard** is responsible for supervision and preparation of all waterfront activities at Gracefield Christian Camp and Retreat Centre. The Lifeguard shares the responsibility for the safety and supervision of our campers.

#### **Specific Responsibilities:**

##### **Lifeguard:**

1. In cooperation with the Base Camps Director, oversee and schedule daily waterfront activities including the swim area and boathouse.
2. Ensure that designated swim areas adhere to current Ministry guidelines for public beaches.
3. Provide aquatic supervision for all waterfront activities, guarding and facilitating swimming activities/lessons during cabin sessions and free swim.
4. Conduct swim tests and review waterfront rules with campers at opening day free swim if free supervised swim is offered.
5. Attend and participate in all staff training sessions.
6. Plan and implement waterfront safety.
7. Prepare and lead sessions for staff training in areas of waterfront program, safety and emergency procedures.
8. Guard and facilitate watercraft sessions teaching basic parts of boats and paddles, strokes and safety.
9. Ensure that sufficient and properly qualified staff members are present at all waterfront activities.
10. Supervise all camper and staff behaviours on the waterfront to ensure a safe

swimming environment.

11. Ensure that a working walkie-talkie is always available to the 'chair' guard when swimming is happening.
12. Ensure that daily safety checks are completed and logged, in accordance with the ACQ guidelines.
13. Ensure canoes are locked at all times and take responsibility for the boathouse and surrounding area.
14. Ensure that all first aid kits are adequately stocked, and that required first aid equipment is fully stocked, functional and placed where required. All checks must be logged, in accordance with ACQ standards.
15. Ensure the "emergency boat" is in working order at all times and oversee the use of the boat.
16. Throughout the camp session, as well at the end of the season, ensure that equipment is in good working order and that any further repairs or purchases required are fully documented and provided to the Managing Director or designated.
17. Support the planning of out-trips with the Wilderness Director.
18. Communicate and report problems quickly and efficiently to the Managing Director or designate.
19. Provide the Managing Director with a written report and inventory of all summer activities and equipment and an overview of the summer highlights and recommendations for improvements.
20. Participate in staff Bible studies on a regular basis.
21. Participate fully as a staff member and by word and deed encourage a faithful Christian witness.
22. Be aware of and adhere to all ACQ (Association des Camps du Québec) standards and camp regulations and policies including what is set out in the GCCRC staff manual.

**Within reasonable limits, perform other camp duties as instructed by the Managing Director.**